



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: December 2, 2016

TO: Mayor Harper and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Saturday, December 3, 2016 9:00 a.m.-11:00 a.m.	Neighborhood Cleanup Neighborhoods along Crestview Drive and Aster Drive between W. 18 th and W. 10 th Street	Meet at Fairview Park Park Along Crestview Drive
Wednesday, December 7, 2016 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, December 8, 2016 6:00 p.m.	Special City Council Meeting Mayor and Councilmembers Swearing In Ceremony	City Council Chamber 200 H Street
Tuesday, December 13, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Thursday, December 15, 2016 7:00 p.m.	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street
Monday, December 19, 2016 7:00 p.m.	Crime Prevention Commission Meeting	Antioch Police Department 300 L Street Community Room
Friday, December 23, 2016	City Holiday Christmas Eve Observed	

Monday, December 26, 2016	City Holiday Christmas Day Observed	
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“HOLIDAY DELITES” CELEBRATION STARTS TODAY IN RIVERTOWN

Antioch celebrates ***Holiday DeLites*** this weekend beginning Friday afternoon and continuing through Sunday evening. Celebrate Antioch Foundation, downtown merchants and the City of Antioch have collaborated to provide several activities that the entire family can enjoy such as ice skating, the Holiday Parade, visits with Santa, a craft faire, the lighted boat parade, and lighting the Holiday tree. Here is a schedule of activities:

- *Ice Skating* begins **Friday, December 2nd** at 2:00pm and continues through Sunday at 8:00pm in the Nick Rodriguez Community Center parking lot
 - o *Regular admission is \$10 and includes your ice skates*
- *Holiday Parade* takes place on Saturday, **December 3rd** at 3:00pm and the most popular viewing is on Second Street at City Hall
- *Holiday Craft Faire* will be on Saturday, **December 3rd** on G Street between 2nd & 3rd all day
- *Holiday Tree Lighting and Visits with Santa* are immediately following the parade
- *Lighted Boat Parade* begins after dusk along the river with a great view from Waldie Plaza

Celebrate the Joy of the Holidays with your friends and family at *Holiday DeLites*.

Santa has a Mailbox in Antioch! Write your letter to Santa and drop it in the special mailbox – it leads straight to the North Pole! Santa’s mailbox is located at the Antioch Community Center from **December 1st – 19th**. Include a return address and Santa will respond to all letters by December 25th. Help your neighbor, child or grandchild write their letter to Santa today!

NEIGHBORHOOD CLEANUP

The 77th Neighborhood Cleanup event will occur on **Saturday, December 3rd from 9:00 a.m. to 11:00 a.m.** We will be cleaning the neighborhoods along Crestview Drive and Aster Drive between W. 18th Street and W. 10th Street, see map. Volunteers will meet at Fairview Park and can park along Crestview Drive. Volunteers will receive instructions and the equipment necessary to accomplish the goal. The targeted area is within walking distance. Excluding inclement weather, future Neighborhood Cleanup events are scheduled for the first Saturday of every month and the locations will be announced in advance.

This is a collaborative community effort which involves active participation from The Antioch Police Department Crime Prevention Commission; Neighborhood Watch Program;

Volunteers in Police Service; community volunteers and the Public Works Department. Collectively, “We”, everyone who works and lives in the City Antioch, can make a difference and improve the quality of life. It’s our community and it’s our chance to make a difference. The City of Antioch Neighborhood Cleanup program is not just for residential neighborhoods. It is a program that will change venues on a monthly basis and it will include business and commercial areas as well. Neighborhoods that are free of trash and refuse are inviting, and a clean community instills a sense of community pride.

CITY CLERK UPDATES

City Council agendas, including staff reports for Council Meetings, are posted onto our City’s Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City’s Website, simply click on this link: <http://www.ci.antioch.ca.us/notification-systems/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click ‘City Council’.

The Mayor has called for a Special Meeting on Thursday, December 8th for swearing in the winners of the November 8th Antioch election. The meeting will be postponed if the County Elections Office has not certified the results by then. The County Elections Office expects to certify the results on December 6th.

As of this writing, the County Elections Office has not updated the November 8th election results on their website. They had expected to post unofficial final results by 5:00 p.m. today, Friday, December 2nd.

The only Antioch race still in question is the Mayoral election in which Sean Wright led incumbent Wade Harper by 102 votes on November 23rd, the day before Thanksgiving. In other City races, Lamar Thorpe and Incumbent Monica Wilson won the other two Council seats over incumbent Mary Rocha and other challengers.

Updated election results for Contra Costa contests can be found online at www.cocovote.us.

Candidate campaign finance reports are available for the public to review at the City Clerk’s Office.

Requests for City of Antioch public documents under the California Public Records Act must be sent to the City Clerk’s office. Request forms are available on the City Website and at the City Clerk’s Counter at City Hall. Requests can be made in person, by mail or email. Email requests must be sent to cityclerk@ci.antioch.ca.us to ensure a timely response. The City Clerk’s Office received 6 California Public Records Act requests which were forwarded to the appropriate departments for a response.

HUMAN RESOURCES UPDATES

Hires/Reclassifications/Promotions:

- Brandon Peters was hired as a GIS Coordinator for Public Works on Monday, November 28, 2016.
- Craig Hansen was hired as a Senior Public Works Inspector for the Public Works on Monday, November 28, 2016.

Please join me in welcoming these employees to their new positions with the City of Antioch.

Recruitment Updates:

- Police Trainee and Academy Graduate accepting applications through 11/4/2016, applications in review, physical agility scheduled for 11/18/2016, Police Trainee written exam scheduled for 11/21/2016, Oral Boards scheduled for 12/16/2016.
- Police Trainee and Academy Graduate accepted applications through 9/2/2016, applications reviewed, physical agility held 9/23/2016, Police Trainee written exam held on 9/26/2016. Oral Boards scheduled for 10/21/2016. Eligibility list submitted to Police Department.
- Police Officer Lateral oral boards scheduled as they apply.
- Police Dispatcher accepted applications through 11/14/2016, applications in review. Lateral Dispatcher Oral Boards scheduled for 12/2/2016. Written exam scheduled for 12/14/2016.
- Community Service Officers accepted applications through 8/12/2016. Applications in review. Written exam held 8/30/2016. Oral boards held 9/19/2016 and 9/20/2016. Eligibility list submitted to the Police Department. Hiring in process.
- Animal Control Officer accepted applications through 8/19/2016. Applications in review. Oral boards held 9/15/2016. Eligibility list submitted to the Police Department. Hiring in process.
- Currently accepting applications for Part-Time Animal Care Attendants.
- Code Enforcement Manager for the Community Development Department accepted applications through 10/14/2016. Oral Boards scheduled for 11/8/2016. Eligibility list submitted to the Community Development Department. Second interviews scheduled by the Community Development Department 12/1/2016.
- Community Development Department selected a General Laborer for Code Enforcement from the eligibility list. Hiring in process.
- Public Works Department selected a Maintenance Worker from the eligibility list. Hiring in process.
- Payroll Specialist for the Finance Department accepted applications through 10/20/2016. Oral Boards held 11/10/2016. Eligibility list submitted to the Finance Department. Second interviews scheduled for 11/17/2016. Hiring in process.
- Internal recruitment for Planning Manager for the Community Development Department accepting application through 11/24/2016. Hiring in process

- Internal recruitment for Building Inspection Services Manager for the Community Development Department accepting application through 11/23/2016. Hiring in process.
- Internal recruitment for Senior Administrative Assistant for the Public Works Department accepting applications through 11/24/2016. Hiring in process.
- Internal recruitment for Senior Executive Assistant for the City Manager Department accepting applications through 12/16/2016.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Legal Secretary

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NEOGOV.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 107/78

- Team successfully added memory to the virtual environment.
- Team updated Leisure virtual machine pool.
- Team installed PW work order API.
- Team performed troubleshooting and maintenance on databases.
- Team upgraded mail security application.
- Team troubleshot and resolved issue with code enforcement software.
- Team worked on Water Desk credit card chip readers.
- Team troubleshot and resolved issues with multiple PD vehicles.
- Team resolved issues with City wide security camera system.
- Team imaged new PC.
- Team worked with CAD/RMS vendor to make improvements to the system.
- Team completed the Marina high speed data upgrade project.
- Team installed target alert system on multiple PD vehicles.
- Team created multiple CAD/RMS user accounts.

ECONOMIC DEVELOPMENT UPDATES

Holiday Shopping Downtown Rivertown & Holiday Delites Festivities: Continue the **Shop local, shop small** efforts this year in historic, downtown Rivertown. Come take advantage of the deals downtown and unique gifts for Christmas. Downtown merchants will have deals, raffles and much more! An ice rink will be set up today at Nick Rodriguez parking lot and be open through Sunday! Saturday there will vendors in the street between 2nd and 3rd. The antique stores on G St and 2nd have their windows decorated and deals galore inside! The parade starts at 3:00 on 2nd but don't forget to go to the tree lighting ceremony and boat parade afterwards! Happy Holidays and hope to see all of you there!

Shopping at Somersville Towne Center Upcoming Events!

December 6 – December 12

Spend 150 and get a 20 Gift Card!

Spend \$150 or more at Somersville Towne Center stores to get your FREE \$20 gift card. Redeem your receipts at the Redemption Booth near Macy's while supplies last. Redemption Booth hours are Tuesday, December 6 - Monday, December 12 from 12pm - 6 pm. One per customer, while supplies last. Receipts must be dated December 6 - December 12, 2016 and must be for Somersville Towne Center Retailers only.

Kids Club Breakfast with Santa

Saturday, December 10 at 9:30AM-12:30PM

Join us for **Kid's Club Breakfast with Santa** with Lori & RJ on Saturday, December 10 at 9:30am! Bring the kids for this fun, free event with activities. Event located in Center Court. Reservations can be made by calling the Somersville Management Office at 925-754-5230.

Public Transportation shopping for the holidays: Start and end your holiday shopping experience on Tri Delta Transit. With convenient service to all of East County's most popular shopping centers, we'll help you get your shopping done without traffic or parking hassles. We offer multiple bus routes-weekdays and weekends-to your favorite shopping locations. For more information:

<http://www.trideltatransit.com/newsletter/2016-21-news.aspx>

Check us out on Twitter!

@AntiochCAgov

Check us out on Facebook!

City of Antioch – City Hall

ARTS & CULTURE

Antioch Lynn House Gallery New Exhibit's Focus is Transportation - East County Artists will be showcasing transportation in the upcoming art exhibit at the Lynn House Art Gallery from November 19th - December 10th. The exhibit is titled "Planes, Trains, Automobiles and More!" and will feature transportation in every mode. From high capacity transportation (trains/planes) to solo occupancy (walking, roller skating) transportation in every form will be celebrated. At the artist reception and/or during the open exhibit, participating artists will fill out the voting card and leave it with the docent. Prizes will be awarded at the end of the exhibit based on votes. Artists cannot vote for themselves. Awards are: 1st Place \$100; 2nd Place \$70; 3rd Place \$50, Best of Show \$150 and Honorable Mention \$30. The exhibit is open to the first 60 artists and the exhibit will close once that number is reached. For more information, go online at:
<http://www.art4antioch.org/transportationexhibit2016.asp>

Explore the Antioch Sand Dunes - Docent-led tour of Antioch Dunes. Here's your chance to explore this refuge that is usually closed to the public. This guided tour (1-1.5 mile) will focus on the wonders of Antioch Dunes National Wildlife Refuge. Wear sturdy shoes for the sandy hike along the dunes. All ages welcome. No reservations required. No facilities. Call 707-769-4200 for more information.

Date: 11/12/2016 - 12/10/2016

Time: 10:00 AM

Location: Antioch Sand Dunes, Fulton Shipyard Rd., Antioch, CA

<http://www.fws.gov/refuges/profiles/index.cfm?id=81646>

El Campanil Theatre

602 W. Second St.

Downtown Antioch

Tickets: www.ElCampanilTheatre.com or (925) 757-9500

Coming Attractions:

The Brentwood Community Chorus Presents Handel's Messiah Saturday December 3, 2016 7:30 pm

El Campanil Theatre presents George Frideric Handel's "Messiah". This presentation of "Messiah" is not a sing-along, but a concert performed by a trained chorus and orchestra. Handel's most successful and best-known choral compilation, "Messiah" was first performed in Dublin, Ireland in 1742 and conducted by the composer. El Campanil's concert includes the first section of "Messiah," known as the Christmas section, and selections from the other two parts of the oratorio. The concert ends with the singing of the well-known "Hallelujah Chorus."

Tickets: \$12 General Seating

<http://www.elcampaniltheatre.com/messiah.html>

The Golden Follies

A Very "Follies" Holiday !

Sunday December 11, 2016 2:00 pm

Reserved Seating

Raise your holiday spirits by joining The Golden follies as these talented and energetic senior performers brighten the holiday season with A Very "Follies" Holiday! Lively choreography, heartwarming music, Reindeer, Snowflakes, Frosty, Christmas Trees, Bright Colored Packages, Santa and more. Come and share the joy of the season as The Golden Follies combine the best that is shiny and bright with Follies Favorites for a sparkling holiday revue.

Tickets: Adults: \$25 Youth: (under 18): \$12

<http://www.elcampaniltheatre.com/the-golden-follies.html>

The Ballet Company of East County - The Nutcracker

Friday December 16 7:00 pm

Saturday December 17 3:00 pm & 7:00 pm

Sunday December 18 12:00 pm & 4:00 pm

Reserved Seating - Performance Length: 1 hour 15 minutes

Orchestra (Ground Level) : \$20

Loge (1st Level Upstairs): \$18

Opera (2nd Level Upstairs): \$16

Come Celebrate With Us! The Ballet Company of East County is celebrating its 11th Anniversary presentation of The Nutcracker. This timeless holiday classic is sure to delight your entire family!

Special meet and greet opportunities! (Before the Saturday 7:00 pm & Sunday 4:00 pm shows).

<http://www.elcampaniltheatre.com/the-nutcracker.html>

RECREATION UPDATES

- The 5th annual Preschool Thanksgiving Feast was held at the Antioch Community Center. Preschoolers feasted on a variety of traditional Thanksgiving foods and came dressed as the Native Americans and Pilgrims they've been learning about in class.
- On Tuesday, the Antioch Council of Teen held their "fleece blanket making" workshop. ACT members made fifteen dog toys and five fleece blankets with the donated material. The project was completed on Wednesday and ACT members donated the materials to the Antioch Animal Shelter. They hope the toys and blankets will help comfort shelter dogs and cats during the winter months.
- Last week, all hands were on deck as staff put on their elf hats to transform the Antioch Community Center into a winter wonderland for the Holiday Season.
- Last weekend, 240 youth in grades 1 thru 8 participated in the very popular Junior

Warriors Youth Co-ed Basketball League program clinic. The 24 teams will practice twice a week through the end of December leading up to the first games of the season. During the season, 48 adult volunteer coaches will stress the importance of instruction, fun, and sportsmanship.

- On Monday, staff sent out rehire packs to all part-time seasonal Water Park staff. 2016 season employees will need to decide if they are returning for another summer by December 30th. The Antioch Water Park will begin accepting applications for new hires January 1st.
- This week, Water Park staff continued renovations of the First Aid room. A new shelf was installed to organize extra first aid supplies and improve access in emergencies.
- Throughout the week, Water Park staff continued planning all lifeguard courses, interview dates, trainings, and programs as they prepare for the 2017 Water Park season.
- On Monday, staff began the design process for 2017 Water Park refillable cups.
- On Thursday, the Antioch Council of Teens winter CARES project "Santa's Mailbox" started. Children in the community are encouraged to write letters to Santa and the teen council members will respond to all letters as Santa.
- Throughout the week, the City's electrical contractor installed a new light pole and associated wiring to illuminate the new Spray Ground at the Water Park.
- On Monday, the City's Pool consultant adjusted programming for the new Spray Ground Variable Frequency Drive in preparation for final sign off from Contra Costa County Environmental Health Department.
- On Tuesday, the Water Park maintenance team conducted periodic services to various pieces of equipment. The five pools, slides and new spray ground will keep staff busy even in winter.
- Throughout the week, the Recreation maintenance team addressed an increase in various pest control related complaints throughout the department.
- On Monday, the lighting in the NRCC Theatre was repaired and the facility now has "working house lights."

Senior Center Services

- Over the last week, 252 affordable, healthy meals were served through the CoCo Café. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe. All supplies are provided by the County for participating cafes. The program was closed on Thursday and Friday due to the observance of the Thanksgiving holiday.
- On Friday, November 18th, 50 seniors attended the annual Thanksgiving dinner that was catered by Englund's catering. This event was made possible by a generous donation from the Rotary Club of the Delta/Antioch.
- On Friday, November 18th, County Supervisor Federal Glover's office delivered 100 frozen turkeys to distribute to the seniors as a Thanksgiving gift. The Senior Citizen's Club secured donations of cranberry sauce, canned yams, and cake mix

as well as travel bags so the seniors could take their turkey home for a great meal.

- On Monday, staff received and assembled a newly purchased portable karaoke machine.
- Throughout the week, staff began making changes and edits to the Antioch Senior Center newsletter.
- On Monday, Contra Costa County Legal Services visited the Antioch Senior Center and provided legal advice for seniors throughout the morning.
- On Monday, the Antioch Senior Center took delivery of a brand new copier/printer. The Senior Citizen's Club Board terminated a ten year lease with Ricoh and the new Toshiba will save the Club thousands of dollars over the life of the copier/printer. Staff participated in a short training session that covered administrative settings.
- On Tuesday, staff provided hands on training and assigned access usage codes to each staff member in order to avoid unauthorized use of Club resources.
- To date the Senior Club has received a total of new and renewal membership applications from 1005 seniors. For the months of October through December membership dues are dropped to half price (\$10.00).

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 81

Building Permit Activity:

- Permits issued 66
- Inspections requested 162
- Public inquiries responded to via email/phone/counter 216

Code Enforcement:

- Cases Followed Up On 81
- New Cases Opened 27
- Posted Sub-Standard 11
- Citations Issued 5
- Warrants Obtained and Served 0
- Cases Closed 13
- Homeless encampment contacts 0
- Blight & Rubbish Removal from Public/City property 50 yards
- Graffiti Removal 0
- Shopping Carts Removed 8
- Demand to Title for Cost Recovery 1
- Demands to property owners 3
- Special Assessment Liens recorded 0
- Prepare & Record Release of Lien 1

- Phone messages reporting violations 30
- Web Reports 7

- Carob Ct. – Posted sub-standard.
- San Jose Dr. – 10 units posted sub-standard due to fire, smoke and water damage.

Environmental Resources:

Budget friendly Bag Ban Busters craft night - Come join Environmental Resources and the East County Veterans for a night of functional reuse art on Thursday, December 8th, 6:30-8:30pm! With plastic shopping bags now banned in California, reusable shopping totes are a great holiday gift idea. We will show you several ways to make bags out of t-shirts. Bring your own old shirts that you want to repurpose or pick some up from a thrift store (i.e. our host the East County Veterans Thrift Store). We will have a couple of no-sew ways demonstrated and will also have a few sewing machines set up to use. Please bring your own scissors.

County Sustainability Commission - The Contra Costa County Board of Supervisors is taking applications for their newly established Sustainability Commission. Get your application in by Dec 19th. <http://www.cccounty.us/6393/Sustainability-Commission>

Community Development Block Grant (CDBG):

The City of Antioch is accepting applications until **5:00 p.m. on December 12th** for funding with CDBG and Housing Successor funds for the 2017-20 three-year grant funding cycle. ALL NEW APPLICANTS or applicants not funded in the previous funding cycle are STONGLY advised to discuss their proposed activity with Teri House prior to submitting a grant application. Please call 925-779-7037 to discuss or schedule an appointment. Late submissions will not be accepted. Review the Application Guidelines for additional information, found online at <http://www.ci.antioch.ca.us/CitySvcs/CDBG.htm>

Housing:

- **Vista Diablo Mobile Home Estates:** Letters were sent 11/30/16 to lower income residents of Vista Diablo who are receiving the City's rental subsidy. The letter informs them, for the second time, of the end of the rent subsidy on **September 30, 2017**. It also includes a list of all subsidized affordable senior housing, as well as information about 211 and the upcoming Tabora Gardens Project.

The source of funding for this subsidy was the former Antioch Development Agency, and the contract terminates **September 30, 2017**. There have been no new funds provided or identified that can be used for this purpose. In addition to the City subsidy ending, the agreement with Sierra Management, the owner Vista Diablo Mobile Estates to retain the Senior Living nature of this community and limit rent increases **will also end** in September 2017.

Homeless

- Many thanks to City Hall staff, the City Police Department staff, the Antioch Women's Club, and residents for their donations of items to be given to people who are homeless during the November Homeless Awareness month drive. **Over 300 pounds of items were donated** and will be gratefully received by the nonprofit agencies serving those who find themselves without shelter during these cold and rainy winter months.
- The two new daytime CORE Homeless Outreach Teams have formed and will be hitting the streets on a test basis next week. Augmented evening and Saturday outreach teams should be formed and working in East County effective in January with additional funding from the cities of Antioch, Pittsburg, Walnut Creek, and the Urban County.

Drought Updates:

With the wet weather upon us, turn off your irrigation timers and only water if we have not received any rain for 2 weeks. Visit www.h2ouse.org for more ways to save both indoors and out.

Last Week's Irrigation Repairs and Service:

- Park Irrigation: All park irrigation water is currently off.
- Antioch Water Park: A leaking water main-line was isolated and closed off, pending repairs.
- Chichibu Park: New men's room partitions and interior doors were installed.
- Knoll Park: The restrooms have been repaired, and are now open.
- Prewett Water Park: 6 broken sprinklers were replaced.

PUBLIC WORKS UPDATES

Administration

The Homelessness Taskforce met to discuss the current state of the homeless community with winter conditions and colder weather upon us. Increased activity at the Amtrak Station with the recent removal of encampments along the BNSF right-of-way, the Homeless Services Outreach Teams being coordinated by the County that are scheduled to begin operating in the County by mid-January, the program of local churches providing night-time accommodations for homeless individuals when temperatures drop below 40 degrees, and the Police Department Community Engagement Team in late December to provide more police support related to homeless issues as well as other matters.

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction and provided a punch list for offsite improvements.

- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Pad E plan check is under review. Environmental clearances and USBR permitting requirements for Phase 2 development are in progress.
- The Habit Burger, 2424 Mahogany Way, a new restaurant development: The project was approved at the 7/20/16 Planning Commission meeting. Staff is reviewing construction drawings for building permit issuance.
- Olive Groves Subdivision, 263 single-family detached senior housing units with assisted living facility, commercial uses and open space: Residential portion gated with private streets. Staff is preliminarily reviewing the PDP-16-01 application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: The subdivision plan and map checks have been completed. The developer is currently grading the site “at-risk”. Resolutions to form the Community Facilities District 2016-01 (Police Services) and the East Lone Tree Specific Plan Benefit District will be presented at a public hearing at the 12/13/16 City Council meeting. A reimbursement agreement for roadway and utility improvements was approved by the City Council at the 11/22/16 meeting.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/‘G’ Street Overcrossing Project: The project has been accepted by the State. City staff is working with Caltrans to complete the punch list.
- SR4 (Segment 3A) ‘A’ Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: City staff is working with Caltrans to complete the punch list.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Staff prepared a punch list for Caltrans’ contractor to complete. City staff is working with the CCTA to complete the punch list.
- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School: Staff is reviewing the 3rd submittal for the first phase of construction documents and plans. Staff received an estimate from the consultant for review of the 1st submittal for Phase 2.
- Staff is working with the developers to create Community Facilities Districts for Sand Creek Focus Area landscape maintenance.

Capital Improvements Division

- Zone I Transmission Pipeline Rehabilitation at HWY 4: A pre-bid meeting was held for prospective bidders on November 30th at the intersection of ‘D’ and Drake Streets. Project plans and specifications are available for purchase at a cost of \$100 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for December 13th at 2:00 p.m. in the City Council Chambers located at 200 ‘H’ Street.

- Downtown Sanitary Sewer Rehabilitation: Construction bids were publically opened on November 22nd. The lowest responsive bid was received from A-S Pipelines, Inc., in the amount of \$1,890,200. The award of this project is scheduled to be considered at the December 13th City Council meeting.
- Sunset Booster Pump Station Replacement: All work has been completed. The acceptance of the project is scheduled to be considered at the December 13th City Council meeting.
- Water Treatment Plant Disinfection Improvements: CDM Smith is developing the 100% draft project plans and specifications.
- Water Treatment Plant 'A' Electrical Improvements: TJC and Associates is developing the 100% draft project plans and specifications.
- Community Development Block Grant Downtown Roadway Pavement Rehabilitation: Staff is developing 50% draft project plans and specifications.
- West Antioch Creek Channel Improvements: Condemnation negotiations are proceeding regarding acquisition of property and easements located at 1400 and 1420 West 10th Street. U.S. Fish and Wildlife Services' review of this project's Biological Assessment continues to be delayed by the agencies current focus on the CA WaterFix project.
- Brackish Water Desalinization Plant: Carollo Engineers is developing a treatment process technical memorandum. State Water Resources Control Board is performing a management level review of the City's State Revolving Fund loan application.
- North East Annexation Infrastructure Improvements: BKF Engineering is now under contract to provide engineering services and preliminary plans, estimates and studies for the planning and the design of infrastructure improvements needed to serve Annexation Areas 1 and 2B. BKF is working on the aerial survey and will provide the City with a complete survey in December.
- Prewett Water Park Improvements: Sierra Valley Construction completed the construction for the playground and the spray ground facilities and is working on the punch list items. Staff will schedule the County Health's and Fire District's final inspections. Grand opening of the playground was on November 5th and the park is open for public use.
- Antioch Pavement Management Street Survey: AMS Consulting Services will perform a comprehensive citywide pavement condition survey of all city streets. Inspection of the pavement condition will be done using Mobil Mapping System equipment. The citywide pavement inspection by the mobile mapping vehicle is underway.
- Retaining Walls Rehabilitation: Staff publicly opened bids on November 8th. The award of the project to the lowest bidder that met all qualifications will be considered at the December 13th City Council meeting. Construction is expected to start in January 2017 and completed by March 2017.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- Completed overhauling the control valve at the river pump. Cleaned all seats; replaced seals, gaskets and adjusted cam controls.
- Completed repairs to the spillway at the municipal reservoir.
- Cleaned both the equalization and reclaim tanks, removing all sediment from the sumps.

Water Distribution

- Staff had 137 stops for water service including disconnections.
- Staff had a total of 25 USA tickets completed for utility location.
- Meter reading for the month of November has been completed.
- Water Distribution sent out one drought notice this week.
- The City of Antioch now has a 0% water conservation goal through January of 2017 based on the State of California's "stress test". However the following prohibitions will remain in place:
 - Watering outdoor landscapes in a manner that causes excessive runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
 - Using a hose without a shut off nozzle.
 - Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios and parking areas.
 - Use of City furnished water for non-recalculating decorative fountains or filling decorative lakes or ponds.
 - Failing to repair a controllable water leak.
- Staff continues to respond to water conservation hotline inquiries.
- Staff responded to customer calls regarding water maintenance issues citywide.
- Staff repaired a leaking water valve on Fawn Hill Way.
- Staff replaced a 3" water meter and backflow on Lone Tree Way.
- Staff repaired a 6" water main on Ross Ave.
- Staff repaired an 8" water valve on Sycamore Dr.
- Staff installed a 1" meter and backflow on Country Hills Dr.
- Staff replaced meter register heads city wide.
- Meter test program has continued meter on reading routes 7 thru 10.
- State mandated annual backflow testing program is on schedule and will be completed by December 1st. Staff completed 101 backflow tests this week.
- Staff continues to provide water connect and disconnect services to Finance Department.
- Staff performed citywide preventative maintenance on fire hydrants and water quality flushing.
- Central Stores staff cleared debris and graffiti from Amtrak platform.

- Central Stores staff cleared household debris and graffiti from the Fulton Shipyard Road boat launch area.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Chichibu, Gentrytown, Nelson Ranch and Village East Parks.
- Park Irrigation: All park irrigation water is currently off.
- Antioch Community Park: Replaced a turf valve on Baseball Field #3.
- Antioch Water Park: Isolated and turned off a leaking water main-line, pending repairs.
- Chichibu Park: Installed new men's room partitions and interior doors.
- Diablo West Park: Installed a new restroom door.
- Knoll Park: Repaired the restrooms and they are now open.
- Prewett Water Park: Replaced six broken sprinklers and repaired a leaking irrigation main-line.
- Village East Park: The playground corkscrew slide received a new roof and remains open for use.
- Tree Maintenance Pruning: Completed in the park strip of 25 Clearbrook Drive.
- Tree Removal Permits: Tree Removal Permits were issued for 208 Longview Court and 4428 Folsom Drive.
- Irrigation: Repaired an irrigation leak on City property as needed.
- Trim Crews: Deer Valley rights of way, Mt. Conness Trail, Deerfield Corridor Trail, Deer Valley medians, Black Diamond Dr., and Mokelumne Dr.
- Spot Spray: Hillcrest Dr., Lone Tree Way medians, James Donlon medians, RV parking lot, Sagebrush Dr. and Vista Grande Dr.
- Road side Spray Program: Downtown, A St. extension, Delta Fair Blvd., bare islands (citywide), Heidorn Rd., Police Department, Johnson Trail, Ridgeline Dr. and Hillcrest Ave. right of way.
- Tree Removal: Williamson Ranch Park.
- Reprogramming of controllers to winter settings: 85% complete.
- New Controller: Installed one new controller at the Amargosa green belt area.

Public Works Operations – Street Maintenance

- Graffiti: Removed graffiti from numerous areas around the City.
- Signs: Replaced six existing signs due to poor reflectivity or line of sight issues.
- Red Curb: Painted four miles of red curb and prepared for red curb painting on Lone Tree Way and Empire Ave.
- Potholes: Filled six potholes.
- Debris: Removed 51 yards of debris from two homeless encampments and illegal dumping.
- Weed: Conducting the annual right of way weed spray application.
- Street light survey: Began the annual night time survey of street lights and sign reflectivity.

Public Works Utilities – Collections Division

- Calls for Sewer Service: Received and responded to 1 call for service from the public. Responding crews televised 35 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 17,920 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified priority locations and integrate a proactive preventative cleaning schedule for these pipelines.
- Sewer Lateral Maintenance Program (SLMP): Repaired one lateral that was severely damaged requiring immediate repair. Crews also televised one lateral.
- Manhole Inspection Program: Crews inspected 51 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Sanitary Sewer Overflow (SSO) Reduction Program: Staff has completed the installation of SMART Manhole devices in strategic locations selected. The live system monitoring began October 11, 2016. The use of "SMART Manholes" in strategic areas will be utilized to alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Closed Caption Televising (CCTV): Crews did not televise sewer main lines this past week. The CCTV Preventative Maintenance inspects sewer mains to identify the condition and causes of blockages and SSOs. The lateral crew inspected 82 sites and televised 51 public sewer laterals consisting of 1,785 linear feet.
- National Pollutant Discharge Elimination System: Crews picked up 78 yards of waste, 18 bags of trash, two mattresses, a stove, and eight shopping carts of illegal dumping from various creeks and channels. Crews also inspected 127 catch basins and cleaned 13 catch basins. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways.

Public Works Operations – Fleet Division

- Preventative Maintenance: 4 services on City vehicles as scheduled.
- Unscheduled Repairs: 42 unscheduled necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- The Marina received one application for permanent berthing and responded to six berthing inquiries.
- Billing for December is complete.
- Kayak Launch Facilities: At the November 22nd meeting, the City Council approved the execution of the kayak launch construction grant to build two kayak launch facilities on the marina grounds for public use. Grant funds were made available through the Association for Bay Area Governments of San Francisco Bay Area

Water Trail. The project will provide access to the waterfront for non-motorized water craft.

- Maintenance: Removed 12 loads of hyacinth and debris from the Marina basin with the harvester. Replaced eight power pedestal light bulbs. The repair of boards along 'A' dock is 70% complete. Crews trimmed, raked and removed brush clippings from the back trail area, removed graffiti from four light poles, and serviced and lubricated the entrance gates.
- Pumped out three vessels during the rain storm.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters, Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. We are advertising Annual Boat Launch Ramp Passes for \$100 and the Automated Self fueling station on Craigslist.

Public Works Operations – Facility Maintenance Division

- Chichibu Park: Assisted parks crews with the assembly and installation of partitions for the men's restrooms.
- Public Works: Replaced power pack ballast for the men's locker room motion sensors.
- West 2nd St: Repaired vandalized tree lights.
- Village East Park: Assisted parks crews with the installation of a new roof on the playground slide.

GIS Division

- Streets Centerline Update: Complete.
- Lucity 2016 API Web Interface: Complete.
- Streets Bi-directional centerline update: 97% complete.
- Begin ADA Accessibility Compliance Layer: Complete. QAQC.
- Begin Street Pavement Condition and Treatment Map: 25% complete.
- Begin Storm Utility Map Updates: 60% complete.

POLICE DEPARTMENT UPDATES

- 11/30/16 at 10:55 pm, an officer contacted 45 year old Luis Flores at Lucena Wy. and Anza Ct. and found him to have a warrant for his arrest. Flores was taken into custody without incident and booked into County Jail on his warrant.
- 11/30/16 at 7:30 pm, officers responded to a vehicle collision at Sunset Dr. and Hillcrest Ave. When officers arrived on scene, they learned 29 year old Juan Gonzalez entered Sunset Dr. going eastbound at a high rate of speed. He was traveling in the westbound lanes into oncoming traffic and collided with a vehicle in the #1 lane, side swiping it. Gonzalez continued traveling in the wrong direction and collided head on with a second vehicle. All involved vehicles were totaled. Gonzalez tested positive for alcohol and was transported to an area hospital for complaint of pain. One of the other involved drivers was also sent to an area

hospital with a complaint of pain as a result of the collision. Gonzalez was eventually cleared and sent to County Jail for felony DUI.

- 11/30/16 at 10:19 am, an officer saw 21 year old Clinton Wilson driving while talking on his cell phone and conducted a traffic enforcement stop on him. The officer got consent to search Wilson's vehicle and located a .40 caliber Glock handgun in the passenger compartment of the vehicle. He also located over an ounce of marijuana, \$1060 in cash and a digital scale. The gun, drugs, and cash were seized and Wilson was arrested and sent to County Jail on drug sales and weapon possession charges.
- 11/29/16 at 5:19 pm, an officer responded to the 99 Cent store at 2515 Somersville Rd. on a report of a stolen vehicle located there. The officer parked his patrol car in the parking stall next to the stolen vehicle. His patrol vehicle was in a position that it was not visible from anyone exiting the store because the stolen vehicle was a full size Suburban. 21 year old James Coker exited the 99 Cent Store and attempted to get into the stolen vehicle while not realizing the officer was on the other side. Coker was arrested without incident for the stolen vehicle and sent to County Jail.
- 11/29/16 at 8:27 am, officers responded to Antioch Produce at 1625 A St. on a report of transients sleeping next to the business. Officers made contact with 32 year old Latasha Giles who was trespassing on the property. She was arrested and sent to County Jail on a likely to continue. Officers also contacted 35 year old Evila Briones who was found to have 4 warrants for her arrest. She was also taken to County Jail on her warrants.
- 11/28/16 at 11:47 pm, an officer made a traffic stop on 31 year old Travis Marquez for vehicle code violations. Marquez was found to be on felony probation and asked to step out of the vehicle for a search. Officers noticed what appeared to be a firearm at Marquez's feet and quickly detained him in handcuffs. The firearm was recovered and determined to be a realistic replica which had the orange tip removed to make it look more realistic. Marquez was booked at County Jail for removing required markings from a replica firearm and a probation violation.
- 11/28/16 at 11:20 pm, officers responded to a home on Cypress St. for a report of possible trespassers at the residence. Officers contacted 46 year old James Marglin at the residence who had a warrant for his arrest. Marglin was arrested without incident and he was sent to County Jail.
- 11/28/16 at 12:28 pm, an officer was attempting to clear the Bonfaire parking lot when he contacted 36 year old Roshawn Hudson who had an outstanding felony arrest warrant for DUI. Hudson was arrested without incident and sent to County Jail.
- 11/28/16 at 2:06 am, officers contacted 32 year old Christopher Gleason who was causing a disturbance at Denny's on Somersville Rd. Gleason is a constant problem at Denny's and he has been warned in the past not to return or he would be arrested for trespassing. Gleason was arrested for trespassing and released on a citation.
- 11/27/16 at 11:15 pm, officers attempted to catch up to a reckless driver in the Sycamore corridor. Several officers were already in the area and had the vehicle

contained to a few blocks. The driver, 22 year old Daniel Gutierrez, pulled over and fled on foot but was immediately apprehended. A female passenger also fled on foot and was not located. Gutierrez was uncooperative and did not give a reason for avoiding the police. Gutierrez was cited for the reckless driving and his vehicle was towed on a 30 Day hold.

- 11/27/16 at 5:00 pm, an officer ran a license plate of a stolen vehicle parked in the Economy Inn parking lot. He watched 23 year old Sergio Figueroa-Hernandez exit the stolen vehicle and go into a room at the motel. Once additional officers arrived, the occupants of room were contacted and detained without incident. Figueroa-Hernandez was positively identified by the original officer on scene. 24 year old Christian Zamudio-Pulido possessed shaved keys and admitted to possessing a second stolen vehicle also parked in front of the room. 30 year old Juan Lopez and 34 year old Ana Ruiz-Espinoza were found to be on probation for stolen vehicles and burglary. During a search of the room, an excess of stolen property, mail, checks, identifications and indicia to the stolen vehicle were located. Several checks were found to be in different stages of being altered, some changed to Ruiz-Espinoza's name. All were arrested at the scene. 6 victims were positively identified; numerous others are still being tracked down.
- 11/27/16 at 3:40 pm, an officer was informed by one of the CSO's working in the APD jail that 41 year old Andrew Yaar had missed his annual sex registrant appointment and was out of compliance (approximately 3 months). An officer contacted Yaar at his residence (group home on Viera Ave) to see why he missed his appointment. Yaar stated he could not get a ride to the police department, even though the group home provides transportation. Yaar was arrested without incident and transported to County Jail.
- 11/26/16 at 11:04 pm, an officer conducted a suspicious vehicle check at Dallas Ranch Park. He contacted 18 year old Jennifer Walters and 25 year old Brett Sargent in the vehicle. An officer smelled a strong odor of marijuana coming from within the vehicle. Walters told the officer she had 1/8th of an ounce of marijuana in her purse and consented to a search of her vehicle. The officer located a jar with an additional ounce on the backseat floorboard. He also located over \$300 in cash, individually packaged baggies of marijuana and another small baggie with approximately 1/8th of an ounce. Walters denied selling marijuana and consented to a search of her text messages; which showed numerous discussions for sales. She was placed under arrest and transported to County Jail for drug sales.
- 11/26/16 at 6:38 pm, officers contacted 25 year old Tiffany Duncan as the rear passenger in a vehicle during a routine traffic stop. Dispatch advised she had a warrant for her arrest. She was arrested without incident and transported to County Jail.
- 11/26/16 at 1:03 am, officers contacted 28 year old Michael Urrutia during a suspicious vehicle check at Wendy's at 1809 A St. A name check on Urrutia revealed a no bail warrant for a stolen vehicle. Urrutia was arrested and transported to County Jail.

- 11/25/16 at 10:25 pm, officers responded to Target on a report of a theft. Officers learned that Loss Prevention attempted to stop 19 year old Malik Edwards and a 17 year old male accomplice as they attempted to exit the store with a shopping cart full of Playstations without paying for them. Edwards attempted to flee on foot leaving his friend and the cart behind, but he was tackled by uniformed Security who had staged outside the doors. He was later released on a signed promise to appear. The 17 year old was released to his guardian on a juvenile citation.
- 11/25/16 at 7:58 pm, officers were dispatched to the 7-11 on E.18th St on a report of a male passed out behind the wheel. Upon arrival, officers contacted 34 year old Charles Davis in the driver's seat in the parking lot. Davis' vehicle was running and he had open containers inside the car. Davis woke up when officers knocked on the window. He displayed objective symptoms of being under the influence and was belligerent with officers. Davis was taken into custody without incident and was taken to the APD jail for a sobering period. Davis was later released with a signed promise to appear.
- 11/25/16 at 2:27 pm, an unknown adult female brought a dog to Animal Control to drop off despite the fact the facility was closed. The female suspect became irate and belligerent when she was informed Animal Control was closed for the day and threw the dog over the back fence into the back of Animal Control. An Animal Control Officer and Animal Control Attendant came out to confront the suspect, and the suspect punched the ACO in the face twice. The ACO was able to use her cell phone to get a picture of the suspect and her car, but the suspect grabbed the cell phone out of her hands. A struggle ensued over the phone and the ACO was ultimately punched in the face again and the ACA was bitten on the arm by the suspect. The ACO was able to get her phone away from the suspect but was knocked to the ground by the suspect's vehicle as she fled the scene. At this point, dispatch was notified and officers responded to Animal Control. An extensive area check was completed but the suspect was not immediately located. Later in the day, an officer was able to locate the suspect, 39 year old Jenita Davis, and arrest her on various charges to include attempted robbery and felony assault. Davis was later sent to County Jail.
- 11/25/16 at 7:57 am, officers conducted a pedestrian stop of 26 year old Eddie Ford on Bryan Av. at Sunset Dr. Ford was acting suspicious and trying to avoid police contact. Upon contacting Ford he became belligerent and aggressive. Ford was on probation, but did not want to be searched. Ford tried to pull away from an officer, and he was taken down to the ground. Ford kicked another officer in the leg during the incident, and he was ultimately handcuffed and arrested. Ford had a small amount of cocaine on his person and a concealed pocket knife. He was taken to County Jail for drug possession and weapons charges.
- 11/25/16 at 4:45 am, an officer contacted 27 year old Dillan Woods at the Ramada Inn after officers responded to the report that he was walking through the motel randomly knocking on doors. Woods was found to be under the influence of a controlled substance and taken into custody without incident. A records check showed him to be on Parole. Woods was booked into County Jail.

- 11/25/16 at 2:37 am, an officer contacted 29 year old Scott Zickefoose during a pedestrian stop at Mark Twain Dr. and Mokelumne Dr. He was found to have a warrant for his arrest. He was released on a signed promise to appear.
- 11/25/16 at 12:44 am, an officer made a traffic enforcement stop for vehicle code violations. 38 year old Shane Oroark was contacted in the driver's seat and was found to have a no bail Ramey warrant for a parole violation. Oroark was taken into custody without incident and was transported directly to County Jail.
- 11/24/16 at 6:52 pm, officers contacted 25 year old, Jimario Fuller, in front of Romi's for loitering. During a consent search of his person, officers located suspected methamphetamine. Fuller is on active probation for narcotics violations and he was sent to County Jail on drug charges. While at County Jail, deputies located additional suspected methamphetamine on his person along with approximately 20 grams of an unknown white powdery substance. Fuller was then booked into County Jail with the additional drug charges.
- 11/24/16 at 2:14 pm, officers were dispatched to the Holy Cross Cemetery for shots fired inside of the cemetery. A male wearing a red sweatshirt and beanie shot 4 rounds at a car that was leaving the cemetery. A witness said the suspect fled the cemetery in an older dark maroon Impala. Most of the Norteno and Sureno Highway 4 shooting victims from earlier this year are buried at this cemetery. It appears that rival gang members were most likely at the cemetery at the same time. The victims never called to report the shooting and no one ended up at the hospital.

Calls for Service and Arrest Data:

Time Period:	11/24/16 00:00:00 – 11/30/16 23:59:59		
Number of Calls for Service:	1,449		
Number of Case Reports:	267		
Number of Arrests:	55		
	Felony:	27	
	Misdemeanor:	27	
	Infraction:	1	
	Arrests with DUI charge:	2	
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>			

CITY MANAGER'S NOTES

On Thursday, Assistant City Manager Ron Bernal and I attended the monthly Contra Costa Mayors Conference, which was held in Pittsburg, with Mayor Harper. As is the tradition, there was no featured speaker for the December meeting, but words from each Mayor and public comments before adjourning to networking and dinner.

Just to correct misinformation being promulgated in the community, the City Attorney confirmed that the City does not need to wait for the County Board of Supervisors to certify the election of City officials. Once the County Elections Official has certified the vote count, which is expected on Tuesday, December 6th, the City may, at a Special Meeting or its next Regular Meeting, certify the election by resolution and swear in the elected and re-elected candidates. This is scheduled for Thursday, December 8th.